

**Guilden Sutton Parish Council**  
**Minutes of the Ordinary Parish Council meeting held on Wednesday 2nd**  
**December 2020 at 7.30pm via Zoom**

**PART 1**

Chairman: Cllr D Hughes (DH)

Present: Cllr P Paterson 7.33pm (TP), Cllr I Brown 7.42pm (IB), Cllr S Proctor (SP), Cllr M Littlewood (ML), Cllr S Ringstead (SR), Cllr W Moulton (BM).

Clerk: Mrs L Tiplady (LT)

In attendance: Margaret Parker (MP). 3 members of the public.

**1 Procedural matters.**

(a) Apologies. Apologies received from PCSO Linda Bailey

(b) Declarations of interest. DH and ML declared an interest as members of the Guilden Sutton Green Space (GSGS) Group.

(c) Confirmation of the minutes of the Ordinary Parish meeting of the Council held on Wednesday 4th November 2020. It was proposed by SR and seconded by BM and agreed that the minutes of the Ordinary meeting of the Council held on 4th November 2020 should be approved. The minutes will be signed as soon as possible by the Chair as a true record of the meeting.

(d) Dates of future meetings.

2021

6th January

3rd February

3rd March

31st March\*

5th May (Annual)

9th June

21st July\*

1st September

6th October

3rd November

1st December

All meetings will be held on Zoom due to social distancing regulations until further notice.

\*Dates adjusted from normal 1st Wednesday of the month

(e) Parish Councillor Vacancy

**2. Coronavirus**

a) Support Group. The Clerk confirmed no requests for help have been received. ML and BL to advertise on the website.

b) VETS. The Clerk confirmed the system is in the process of being set up. SP and LT have discussed confidentiality, limits of help etc. We are currently waiting to see what paperwork CCHT can provide us before preparing our own framework for the service.

### **3. Community engagement/Communications:**

(a) Visiting officers. BL noted issues relating to a collapsed stile near Belle Vue Cottage. The PROW officer is due to visit the site shortly. BL noted it is a safety hazard and is waiting on a reply on whether the pathway can be closed. BL also noted the steps at the end of Dingle path are full of leaves.

ACTION: BL to sweep up area. :BL to put up signs advising caution on using the pathway.

(b) Visiting Members. Nothing to report.

(c) Public speaking time. Mrs Jessop informed the Parish Council that £35,000 has been confirmed with the Emergency climate fund. They are hoping to exchange contracts mid December. As landowners they will need to do safety checks on trees, secure site etc. Money may be required to be authorised between meetings. SP proposes and SR seconded upto £5,000 for incidentals. If the transaction is Vatable it must be sent to all parish councillors to confirm. SJ is looking into the Severn Trent funding application process for additional grant money.

(d) Public correspondence.

A resident emailed complaining that the park is not open during the day and raised concerns about an overgrown hedge in the village hall car park. The Parish council will review the situation of the park after speaking to the school.

ACTION: DH to send a letter to residents about hedges. ML to speak to school about whether they still want the park closed around school pick up and drop off times..

(e) Village Surgery. IB and SR attended the surgery on the 28th November.

The issues raised by residents were:

- Speed of pedal bikes on the greenway are dangerous.
- Height of the trees by the car park causing damage to local residents' houses.
- Bridal path pathway quality.
- Belle vue stile damaged.
- Speeding in the village worsened following A51 roadworks.
- Dingle footpath fly tipping.
- Fencing around the car park needs replacing

ACTION: MP to investigate whether signs can be put on greenway to improve safety.

TP and DH to attend the next surgery on the 2nd January 2021.

(f) Website.

GDPR will be affected with us shortly leaving the EU. BL needs to do some work on the website to be compliant. BL raised concerns about the all@ email address.

ACTION: BL to look into other systems for group emailing.

(g) Communications sub-committee SP and ML have created a document which has featured in the December edition of the Vicars Cross and Guilden Sutton Voice magazine. BL to join the communications sub-committee.

(h) Noticeboards SR has arranged for some of the wood to be planed down on the noticeboards as it is sticking. The Clerk provided a quote for £2272 for a new noticeboard as a comparison. It was proposed by TP and seconded by DH to make improvements upto £50.

ACTION: SR to arrange necessary works.

### **4. Guilden Sutton Green Space**

(a) Solicitors. Nothing to report.

- (b) Climate Emergency Fund. See section 3c.
- (c) Section 106 monies The Clerk has produced an invoice for CWAC for the section 106 monies and these will be paid to the Parish Council bank account shortly.
- (d) Other funding. See section 3c.

**Environment**

- (a) StreetCare.

The Clerk left a voice for Wildings Industrial estate in relation to cigarette butts being left in the area.

- (b) Dog Fouling.

ACTION: MP to investigate if permission is required to put up permanent signs on lamp posts and whether they would fund these.

- (c) Trees and Hedges, planters and bulbs. A resident has compiled a list of hedges in the village which require cutting back or attention.

ACTION: Clerk to ask CWAC to tidy up beds raised. DH to send out hedge letters.

- i) Bulb planting. TP has purchased bulbs and will distribute them to residents for planting including parish car park, the edge of Fox Cover, Hare Lane (SP to plant), the Dell and Dingle path. ML has spoken to a resident who raised concerns about the trees on the Dell.

ACTION:Clerk to ask CWAC if they can assess the trees in the area in particular the ones that border the Orchard Croft road.

- (d) Lengthsman. The Clerk and DH have offered the job to a resident of Guilden Sutton and we are currently waiting for the contract to be signed.

**6. Planning.**

- (a) New/recent applications.

New planning Application

20/03755/FUL	3 The Vetches Guilden Sutton Chester Cheshire CH3 7HL Proposed single storey rear extension. Comments by 27th November 2020 Response:No objection
20/04160/TPO	Woodland To The South East of 9 Porters Croft Guilden Sutton Chester, Cheshire CH3 7HQ Felling of 1 Sycamore (within woodland) due to concerns about its leaning towards the property causing excessive shading, and the eccentric growth of the tree is a risk that could fall over which would cause damage to the property. Comments by 3rd December Response:No objection
20/04267/FUL	Willow Cottage Guilden Sutton Lane Guilden Sutton Chester Cheshire CH37EX Single storey extension to rear Comments by 22nd December TP and SR to visit site.

Awaiting Decision Checked 23/11/20

20/02621/FUL	Heathfield Guilden Sutton Lane Guilden Sutton Chester Cheshire CH3 7EX Increase for up to 20 touring caravans and camper vans Comments by 11th September 2020 Response: No objections
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Decision made

20/02900/TPO	Firdale 1 School Lane Guilden Sutton Chester CH3 7ET Fell 3x ash trees Status:Approved
20/02662/FUL	109 Oaklands Guilden Sutton Chester Cheshire CH3 7HG Replace flat roof and canopy to side and front of dwelling with tiled pitched roof and canopy. Status:Approval
20/01459/FUL	Bird In Hand Church Lane Guilden Sutton Chester CH3 7EW Removal of the porch on the east elevation and replace the glass door and side panel with new double glassed doors and a heavy set frame and head, painted in black to match the existing windows and doors Status:Approval
20/03076/FUL	107 Oaklands Guilden Sutton Chester Cheshire CH3 7HG Alterations to remove flat roof and canopy to side and front of dwelling and replace with pitched roof and canopy. Status:Approval

Appeal

18/04703/OUT	Land At School Lane, Guilden Sutton, Chester. Outline application with some matters reserved for erection of two dwellings and associated access works. Appeal reference number:20/00041/REF Status:Appeal dismissed
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(b) Neighbourhood Plan.

TP and the NP group have been recommended to finish the plan as it is and not waiting for the white paper.

**7. Training/Events/Meetings.**

Nothing to report

### **8. Parish Car Park.**

DH noted cars may be parking on the car park area overnight. ACTION: DH to review

### **9. Leisure Services.**

(a) Playing field.

(b) Play Area.

i)Wet pour quotes. We are currently waiting for Mid Cheshire to complete the work.

ii)Extension

Archway Homes have agreed to extend the deadline for spending the money until 31<sup>st</sup> August 2022. The Clerk suggested using the land opposite the park instead of purchasing the school land.

iii) Maintenance

The talk tube ends have been replaced and the bearings on the orbiter repaired by Play Leisure.

ACTION:Clerk to review work.

(c) Footpaths/Footways.

(d) Mobile Library.

Service currently suspended due to lockdown.

### **10. Public Transport**

ML spoke to a resident who was concerned that the last bus from Chester being cancelled.

ACTION:Clerk to speak to bus provider about 2.35 bus.

(a) Bus stop renovation

It was proposed TP and BM to do maintenance work on the bus shelters to match current colour at a cost of £260.

(b) New bus shelter in Pipers Ash

A car has crashed into the bus stop in Pipers Ash. This has been reported to the insurance provider.

ACTION: WB and SP to liaise with clerk about bus shelters.ML noted that moss is more common in enclosed bus shelters. Clerk to investigate putting noticeboards up on the bus shelter.

(c) Cycling improvements. No funding options available.

### **11. Highways**

(a) SID Group Nothing to report

(b) Standing consideration of Highways matter. Nothing to report.

CWAC confirmed in relation to concerns about speeding traffic on Oaklands that the provision of physical traffic calming measures, such as speed humps or cushions has greatly reduced over recent years. This is because the available funding has mainly been used to resurface our existing highway network reducing further deterioration. Any additional traffic calming measures would need to be considered alongside identified road safety schemes, or secured through planning approvals (Section 106) or other external sources. CWAC confirmed that the post implementation speed survey for Oaklands estate 20mph speed limit will be undertaken on or around 7 June 2021.

When the results have been captured they can assess the level of non-compliance since the implantation of the 20mph limit, and if proven, they can then investigate other suitable options to reduce speeds and also pass the information to the Police for their consideration of enforcement.

ACTION:Clerk to confirm that response has been forwarded on to resident.

(c). Hill Top Road/Arrowcroft Road junction.

ACTION:Clerk to contact CWAC and MP to ask them who provided them with planters. Email great boughton provider for third time

## 12. Finance

(a) Income. None received.

(b) Payments.

	Amount
Lisa Tiplady (wages)	At agreed rate
Mid Cheshire Grounds Maintenance Ltd	£120 (including £20 VAT)
Lisa Tiplady (Zoom meeting subscription)	£14.39 (including £2.40 VAT)
Deva Print (Remembrance day leaflets)	£50* Payment delayed until January
Trish Paterson (Daffodils)	£58.96
Morrall Play services	£54 including £9.00 VAT
Chester Handbooks	£120 including £20 VAT
Guilden Sutton Community Association (Christmas Tree grant)	£150

It was proposed by Cllr SP and seconded by Cllr SR to accept the financial information and approve the payments put forward. Cllr DH to authorise transactions.

(c) Balances / Bank statements/Payment schedule cash book.

Co-op account current account ( Balance Checked 26/11/20) £21,694.04

Co-op account savings account ( Balance Checked 26/11/20) £30,066.76

Scottish Widows Business Fund deposit account 1. ( Balance Checked 30/9/20)  
£19,439.75

Scottish Widows Business Fund deposit account 2.( Balance Checked 30/9/20)  
£4229.42

## 13. CWAC and other organisations

(a) CWAC correspondence Nothing to report

(b) ChALC ML has distributed the ChALC video to all Councillors via email.

ACTION: Clerk to ask CWAC if we put video on the website.

- (c) Defibrillators. Nothing to report.
- (d) Police and Fire services

PCSO Bailey has made us aware of a funding scheme that we could access funds for community projects.

- i) Nitrous oxide.

An email was sent to Chris Mattheson on the 16/11/20 outlining the Parish Councils concerns regarding nitrous oxide.

#### **14. Guilden Sutton Primary School**

ML noted that children will be taking part in a covid friendly Christmas fun day on the 3rd December to raise money for the school.

#### **15. Community Event.**

ML has organised a winter wonderland trail. This has been advertised around the village.

ACTION:ML to ask school to put on Eezee trip.

#### **16. Village Hall Management Committee**

Nothing to report.

#### **17. Members information /speaking time.**

ML asked about fibre in the area. All Guilden Sutton should now have access to the fibre.

SR asked if the grass verge in front of the stables could be maintained by the stables maintenance department. SR discussed whether a sign to the stables and hall could have a directional sign. It was proposed by TP and SP to propose upto £5 for the purchase of christmas cards.. TP noted that 5 poppies have been damaged and we need to consider what we will be doing outside the houses of the soldiers who had died in the war next year.

ACTION: SR to email CWAC regarding new signage.

Meeting closed: 21.31